



**Application Form for City of Yorkton Utility E-BILLING**

Name: \_\_\_\_\_

Service Address: \_\_\_\_\_

7-Digit Water Account Number: \_\_\_\_\_ Telephone: \_\_\_\_\_

E-Mail Address \_\_\_\_\_

I have read the terms and conditions below, and agree to the items stated on this application

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

The personal information requested on this form is being collected under *The Local Authority Freedom of Information and Protection of Privacy Act*. Personal information will be collected, used and disclosed only to confirm identity or contact information within the City of Yorkton, or if required to submit to a debt collector. If you have any questions about the collection, use, and disclosure of your personal information in this process, please contact the City Clerk for the City of Yorkton at (306) 786-1717.

**City of Yorkton Utility E-Billing Terms and Conditions:**

When enrolling in the e-billing service, you agree to receive an electronic bill in place of your paper bill from the City of Yorkton. If the bill is not paid by the due date, overdue notices will be sent by paper based mail. If applicable, e-billing customers are subject to the standard non-payment procedures and fees. All final bills will be sent by paper based mail.

You must have a valid e-mail address to use e-billing and provide us with this current address to which you would like your bill to be sent. The privacy and accuracy of that e-mail address is entirely your responsibility. It is your responsibility to ensure that your junk mail filters allow mail to be received from **utilitybill@yorkton.ca**. Should your e-mail address become invalid or if you want your bill sent to another e-mail address or if your service address changes, it is your responsibility to notify the City of Yorkton by filling out a new application. If you wish to cancel e-billing you must notify our office. Any change or cancellation does not terminate any obligation to the City of Yorkton.

The City of Yorkton reserves the right to refuse the e-billing service to anyone, for any reason, and to modify or discontinue the e-billing service at our discretion. The City of Yorkton cannot guarantee uninterrupted e-billing service and makes no guarantee as to the operation, availability, functionality or that it will be free from error or disruption of service, or otherwise. The City of Yorkton reserves the right to alter these terms and conditions.

**Once your application is received, we will e-mail the address provided. You will need to reply to our e-mail and confirm your name, address and account number to complete the registration process.**

If you have any questions contact our office at **(306)786-1726**

or e-mail us at: **utilitybill@yorkton.ca**