

TITLE: 2018 Operating & Capital Budgets	DATE OF MEETING: February 20, 2018
	REPORT DATE: February 14, 2018 9:39 AM
CLEARANCES:	ATTACHMENTS: 1) January 29, 2018 Report to Council and Budget Submission Package
Fred Schrader	February 14, 2018
Presenter: Fred Schrader, Assistant Director of Finance	Date
Lonnie Kaal	February 14, 2018
City Manager	Date

# SUMMARY OF HISTORY/DISCUSSION & FUNDING:

The 2018 Operating & Capital Budgets were presented to Council at the January 29, 2018 Council meeting. Administration proposed a 4.55% increase in taxation revenue for the 2018 year. This includes 2.77% for future Capital projects, and 1.78% for all other Operational expenditures. At the January 29, 2018 Council meeting, Council tabled the adoption of the 2018 Operating & Capital Budgets to the February 20, 2018 Council meeting and directed Administration to post the 2018 Operating & Capital Budgets report in its entirety on the City's website for public review.

The detailed report (Attachment 1) covered the Capital and Operating plans for 2018 and sources of funding for the budgets.

The 2018 Capital budget proposes \$29,582,050 in capital project spending of which \$22,699,450 goes towards completing projects from the prior year, \$852,000 in projects that are fully funded by reserves, grants and long-term loans; and \$6,030,600 in projects that will be funded by 2018 taxation revenue, various grants and reserve funds.

The Operating budget shows that the City of Yorkton brings in approximately \$46 Million in revenue annually. This revenue is used to fund \$38 Million in operating expenses, \$2.5 Million in debt payments, \$700,000 to reserves for the future use and \$5.1 Million towards capital expenditures.

# A. Budget Posted to City of Yorkton website

On the morning of January 30, 2018, the 2018 Budget Submission, 2018 Operating Budget, 2018 Capital Budget, Tax Revenue and Departmental Expense Pie Charts were posted on the City website for public review. The public was notified of the posting through the City of Yorkton homepage "Hot Topics", City of Yorkton Facebook page and via various news media sources.

# **B. Public Feedback**

As of February 14, 2018 five (5) completed Feedback forms were accepted electronically and one anonymous phone call was received. The phone feedback noted concerns that seniors on fixed incomes cannot afford to pay more property taxes. Of the five (5) Feedback forms received, two (2) suggested that compensation to employees and Council should be reviewed. The other three (3) Feedback forms from the business community suggested reviewing department expenses, concern about tax increases to commercial properties, both owner occupied and investment real estate, and a review of leisure activities.

# **OPTIONS**:

- 1. That Council adopt the 2018 Operating & Capital Budgets as contained in Attachment 1 of this report.
- 2. That Council denies the adoption of the 2018 Operating & Capital Budgets contained in Attachment 1 of this report for reasons provided by Council.
- 3. That Council provides other direction to Administration.

# **<u>RECOMMENDATIONS</u>**:

That Council adopt the 2018 Operating & Capital Budgets as contained in Attachment 1 of this report.

#### CITY OF YORKTON BUDGET SUBMISSION FOR THE YEAR ENDED DECEMBER 31, 2018

Revenue	Actual 2016	Budget 2017	Budget 2018	\$ Change	% Change	
Taxes including GIL	18,709,345	20,177,380	22,330,478	2,153,098		
Tax Growth	184,000	222,620	(14,138)	(236,758)	-0.06%	
Increase to Taxes	174,780	1,330,400	396,900	(933,500)	1.78%	
Increase for Capital	582,600	600,078	618,080	18,002	2.77%	4.55%
Sale of General Land	150,543	0	0	0		
BID Levy	(111,383)	(117,000)	(113,000)	4,000	-3.42%	
Interest	363,069	268,504	315,715	47,211	17.58%	
Surcharges	3,372,154	2,583,000	2,919,000	336,000	13.01%	
Municipal Operating Grant	3,421,900	3,079,722	2,880,070	(199,652)	-6.48%	
Total Revenue	26,847,008	28,144,704	29,333,105			
Net Departmental Expenses General						
Misc/BID Grant	100,000	100,000	100,000	0	0.00%	
Legislative/Council	622,147	549,146	597,032	47,886	8.72%	
Admin	3,003,157	3,028,934	2,880,366	(148,568)	-4.90%	
Bylaw Control	202,702	230,365	222,900	(7,465)	-3.24%	
Total General Protective Services	3,928,006	3,908,445	3,800,298			
Fire	2,450,374	2,423,518	2,477,833	54,315	2.24%	
RCMP	3,783,007	4,095,415	4,205,653	110,238	2.24%	
Total Protective Services	6,233,381	6,518,933	6,683,486	110,230	2.0978	
Community Development Parks & Recreation						
Cemetery	0	0	0	0	0.00%	
Deer Park	256,179	200,775	211,500	10,725	5.34%	
Library	586,907	599,035	597,775	(1,260)	-0.21%	
Leisure Services - Admin & Programs	356,590	388,540	504,655	116,115	29.88%	
Leisure Services - Facilities	218,635	212,358	222,880	10,522	4.95%	
Leisure Services - Outdoor & Parks	1,446,659	1,452,192	1,498,085	45,893	3.16%	
Transit	115,101	314,664	320,000	5,336	1.70%	
Total Community Development Parks & Recreation Gallagher Centre	2,980,071	3,167,564	3,354,895			
Gallagher Centre	1,238,889	1,242,118	1,273,262	31,144	2.51%	
Waterpark	628,341	658,317	715,950	57,633	8.75%	
Total Gallagher Centre	1,867,230	1,900,435	1,989,212			
Engineering & Asset Management Engineering & Asset Management	623,535	647,319	727,617	80,298	12.40%	
Facilities	020,000	330,556	218,232	(112,324)	-33.98%	
Fleet	0	74,300	79,300	5,000	6.73%	
Traffic Control, Street Lighting & Special Events	699,617	604,751	614,751	10,000	1.65%	
Total Engineering & Asset Management	1,323,152	1,656,926	1,639,900			
Planning, Building & Development					· 1	
Planning Services	256,127	257,761	270,064	12,303	4.77%	
Building Services	3,445	7,939	14,218	6,279	79.09%	
Economic Development	264,550	272,595	278,348	5,753	2.11%	
Airport	123,369	120,040	87,190 <b>649,820</b>	(32,850)	-27.37%	
Total Planning, Building & Development Public Works	647,491 3,744,858	658,335 3,595,100	3,905,500	310,400	8.63%	
Environmental Services					1	
Landfill/Garbage	0	0	0	0	0.00%	
Residential Garbage	0	0	0 (100,000)	0	0.00%	
Water & Sewer Total Environmental Services	(100,000) (100,000)	(100,000) (100,000)	(100,000) (100,000)	0	0.00%	
Total Net Departmental Expenses	20,624,189	21,305,738	21,923,111			
Capital, Debt & Reserve Expenditures Capital						
Capital Expenditures	4,085,000	4,085,000	4,085,000	0	0.00%	
Future Capital	582,600	1,182,678	1,104,523	(78,155)	-6.61%	
New Deals Gas Tax Grant Total Capital	(933,872) 3,733,728	(933,800) 4,333,878	(980,879) 4,208,644	(47,079)	5.04%	
Debt	3,133,120	4,333,676	4,200,044			
Gallagher Centre	1,143,342	1,151,253	1,151,254	1	0.00%	
Dracup	0	0	696,235	696,235	0.00%	
Fire Hall	640,234	648,789	648,789	0	0.00%	
Total Debt	1,783,576	1,800,042	2,496,278			
Reserve Allocation	705,000	705,000	705,000	0	0.00%	
Total Capital, Debt & Reserve Expenditures	6,222,304	6,838,920 46	7,409,922			
NET OPERATING & CAPITAL BUDGET	515	46	/2			

#### City of Yorkton 2018 Operating Budget For the Year Ending December 31, 2018

	Actual 2016	Budget 2017	Budget 2018	\$ Change	% Change
Revenues					
General Revenue	26,847,008	28,144,704	29,333,105	1,188,401	4.22%
Administrative	76,359	99,900	118,100	18,200	18.22%
Fire	420,718	473,200	389,500	(83,700)	-17.69%
RCMP	563,445	539,250	525,000	(14,250)	-2.64%
Cemetary	116,091	145,000	113,000	(32,000)	-22.07%
Deer Park	567,277	618,800	567,000	(51,800)	-8.37%
Library	21,463	20,000	23,000	3,000	15.00%
CDPR	675,857	736,230	704,830	(31,400)	-4.26%
Gallagher Centre	1,630,937	1,665,200	1,659,500	(5,700)	-0.34%
Engineering & Asset Management	2,197,702	1,674,000	1,737,600	63,600	0.00%
Planning, Building & Development	331,294	334,750	365,850	31,100	9.29%
Public Works	252,761	230,700	208,000	(22,700)	-9.84%
Landfill	1,944,462	1,529,000	1,600,000	71,000	4.64%
Recycling & Residential Garbage	1,524,886	1,519,000	1,519,000	0	0.00%
Water & Sewer	8,241,285	7,608,500	8,083,500	475,000	6.24%
	45,411,545	45,338,234	46,946,985	1,608,751	3.55%
Expenses					
Council	722,147	649,146	697,032	47,886	7.38%
Administration	2,932,132	3,359,199	3,221,366	(137,833)	-4.10%
Fire	2,872,092	2,896,718	2,867,333	(29,385)	-1.01%
RCMP	4,357,843	4,634,665	4,730,653	95,988	2.07%
Cemetary	4,337,843	252,255	267,758	15,503	6.15%
Deer Park	798,629	769,575	778,500	8,925	1.16%
Library	608,370	619,035	620,775	1,740	0.28%
CDPR	2,802,842	3,088,984	3,235,450	146,466	4.74%
Gallagher Centre	3,466,167	3,533,635	3,613,712	80.077	2.27%
Engineering	2,986,136	2,943,047	2,868,040	(75,007)	-2.55%
Planning, Building & Development	953,785	968,085	990,670	22,585	2.33%
Public Works	4,177,451	3,825,800	4,225,500	399,700	10.45%
Landfill	1,606,587	1,312,141	1,338,200	26,059	1.99%
Recycling & Residential Garbage	1,279,004	1,379,000	1,415,040	36,040	2.61%
Water & Sewer	4,142,679	4,884,701	5,476,154	591,453	12.11%
	33,905,760	35,115,986	36,346,183	1,230,197	3.50%
		,			
Net Revenue over Expenses	11,505,785	10,222,248	10,600,802	378,554	
Long Term Loan Principal Payments	(2,749,576)	(2,484,042)	(2,511,043)	(27,001)	1.09%
Capital Expenditures	(4,085,000)	(4,085,000)	(4,085,000)	0	0.00%
Capital Grant Revenue	933,800	933,800	980,879	47,079	5.04%
Transfer from other funds	83,804	107,255	154,758	47,503	44.29%
Transfer from (to) Reserves	(5,688,298)	(4,694,215)	(5,140,324)	(446,109)	9.50%
Net Operating & Capital Surplus (Deficit)	515	46	72	26	

#### City of Yorkton City Revenues For the Year Ending December 31, 2018

	Actual 2016	Budget 2017	Budget 2018	\$ Change	% Change
Revenue					
Taxes including Grants In Lieu	20,308,526	22,313,478	23,318,320	1,004,842	4.50% <b>(1)</b>
Tax Losses	(769,185)	(100,000)	(100,000)	0	
Interest Income	363,069	268,504	315,715	47,211	17.58%
General Land Sales/Other	150,543	0	0	0	
Crown Surcharges	3,372,154	2,583,000	2,919,000	336,000	13.01% <b>(2)</b>
Municipal Operating Grant	3,421,900	3,079,722	2,880,070	(199,652)	-6.48% <b>(3)</b>
	26,847,008	28,144,704	29,333,105	1,188,401	4.22%

- (1) In 2017 the City lost \$24,928,802 in commercial taxable assessment. This loss was mainly for only 5 properties. There was an error in regards to an Industrial property and then the City lost the appeals on 4 hotels. The decision on the hotels is being appealed to SMB, however as of now the assessment has been lost. This loss equates to approximately \$476,000 in taxation revenue. This loss of revenue will be addressed through tax policy discussions for the long term sustainability of taxation revenue. May possibly discuss a special tax on hotel properties.
- (2) Through the 2017 budget deliberations Council decided to reduce the 10% surcharge grant to the industrial companies from 100% to 75%. There was discussions regarding bringing this % down each year by 25% till the grant no longer was paid out. For 2018 the grant was reduced to 50%.
- (3) Due to the PST revenue being lower in the 2016/2017 year as compared to the 2015/2016 year all revenue sharing payments are lower in 2018 than in 2017.

### City of Yorkton Legislative Expenditures For the Year Ending December 31, 2018

Actual 2016	Budget 2017	Budget 2018	\$ Change	% Change
219,489	202,810	221,200	18,390	9.07% <b>(1)</b>
11,752	15,000	10,000	(5,000)	-33.33% <b>(2)</b>
79,965	63,816	65,812	1,996	3.13%
14,698	3,600	3,600	0	0.00%
6,700	7,000	7,000	0	0.00%
212,519	190,920	222,420	31,500	16.50% <b>(3)</b>
177,024	166,000	167,000	1,000	0.60%
722,147	649,146	697,032	47,886	7.38%
	<b>2016</b> 219,489 11,752 79,965 14,698 6,700 212,519 177,024	20162017219,489202,81011,75215,00079,96563,81614,6983,6006,7007,000212,519190,920177,024166,000	2016         2017         2018           219,489         202,810         221,200           11,752         15,000         10,000           79,965         63,816         65,812           14,698         3,600         3,600           6,700         7,000         7,000           212,519         190,920         222,420           177,024         166,000         167,000	2016         2017         2018         Change           219,489         202,810         221,200         18,390           11,752         15,000         10,000         (5,000)           79,965         63,816         65,812         1,996           14,698         3,600         3,600         0           6,700         7,000         7,000         0           212,519         190,920         222,420         31,500           177,024         166,000         167,000         1,000

(1) In 2017 the Provincial Government announced that there would be a 3.50% reduction in the cabinet wages. As our Council wages are based on the cabinet wages Council decided to take a 3.50% reduction in their 2017 wages. As the Provincial Government looks to not be reducing wages by 3.50% we have reinstated the Council remuneration to the same rates that were in 2016 before the 3.50% reduction.

- (2) Reduce City Promotional Budget by \$3000 and reallocated \$7000 from General Grants budget for 2018, and moved \$10000 to Donations Events to accommodate funding for events such as Fireworks for Canada Day Celebration for 2018 and subquential years.
- (3) The increase in the grants is due to the Airport. This is to conform to appropriate accounting procedures.

#### City of Yorkton Administrative Net Departmental Expenditures For the Year Ending December 31, 2018

	Actual 2016	Budget 2017	Budget 2018	\$ Change	% Change
Revenues					
Leased Land	29,087	29,200	31,600	2,400	8.22%
Office Services	5,663	6,200	7,500	1,300	20.97%
Bylaw Services	27,847	37,500	52,000	14,500	38.67%
Parking Fees	13,761	27,000	27,000	0	0.00%
	76,359	99,900	118,100	18,200	18.22%
Expenses					
City Manager/City Clerk	567,657	569,295	581,273	11,978	2.10%
Human Resources	430,223	457,604	411,959	(45,645)	-9.97%
Finance/Information Technology/Payroll	999,471	1,064,435	1,084,234	19,799	1.86%
City Administration	688,332	971,000	838,000	(133,000)	-13.70% <b>(1)</b>
City Owned Property	2,139	2,000	4,000	2,000	100.00%
Bylaw	241,015	283,341	274,900	(8,441)	-2.98%
Parking	3,295	11,524	27,000	15,476	134.29%
	2,932,132	3,359,199	3,221,366	(137,833)	-4.10%
Net Expenses over Revenue	2,855,773	3,259,299	3,103,266	(156,033)	-4.79%

(1) In 2017 the Provincial Government increased the PST by 1%. Instead of adding the extra 1% to the individual budget lines an estimate of the total expense required was added to one line in the Administration budget. This line does not exist for 2018 and going forward as the budget in now in the individual department budgets.

#### City of Yorkton Fire Protective Services Net Departmental Expenditures For the Year Ending December 31, 2018

	Actual 2016	Budget 2017	Budget 2018	\$ Change	% Change
Revenues					
Fire Service Fees	74,930	43,200	55,500	12,300	28.47%
Fire Service Agreements	345,788	430,000	334,000	(96,000)	-22.33% <b>(1)</b>
-	420,718	473,200	389,500	(83,700)	-17.69%
Expenses					
Administration	586,204	522,928	454,428	(68,500)	-13.10%
Prevention & Education	12,248	20,300	20,300	0	0.00%
Operations & Suppression	1,917,328	1,922,845	1,964,300	41,455	2.16% (2)
Training	17,719	49,500	49,500	0	0.00%
Equipment	242,764	279,820	279,820	0	0.00%
Hall Maintenance	89,077	85,690	83,350	(2,340)	-2.73%
Emergency Measures	6,752	15,635	15,635	0	0.00%
	2,872,092	2,896,718	2,867,333	(29,385)	-1.01%
Net Expenses over Revenue	2,451,374	2,423,518	2,477,833	54,315	2.24%

(1) At the September 18, 2017 Council meeting a report was presented to Council regarding the RM Fire Agreeements and the amounts that the RM's pay to the City of Yorkton for fire services within a 5 mile radius of the City. The payments in 2017 significantly increased and Council decided to reduce the payments for the 2018 year.

(2) Budget includes a reasonable % increase for 2016, 2017 & 2018.

#### City of Yorkton RCMP Protective Services Net Departmental Expenditures For the Year Ending December 31, 2018

	Actual 2016	Budget 2017	Budget 2018	\$ Change	% Change
Revenues					
Court fines & criminal record checks	233,445	209,250	195,000	(14,250)	-6.81%
Provincial Government funding	330,000	330,000	330,000	0	0.00%
-	563,445	539,250	525,000	(14,250)	-2.64%
Expenses					
Administration	588,467	760,165	780,653	20,488	2.70%
Federal Contract	3,769,376	3,874,500	3,950,000	75,500	1.95% <b>(1)</b>
	4,357,843	4,634,665	4,730,653	95,988	2.07%
Net Expenses over Revenue	3,794,398	4,095,415	4,205,653	110,238	2.69%

(1) 2017's budget was prepared using \$143,500 per member for 27 members. The actuals for the 2016/2017 police year amounted closer to \$150,000 per member, therefore budget was increased to \$150,000 per member for 27 members. This was an increase of \$175,500 or 4.53%. Historically the RCMP members have not been at full compliment therefore we feel the \$175,500 is too much to add in one year therefore \$100,000 was removed.

#### RCMP Submitted the following increases to staffing for consideration:

#### 1. Increase of Policing Budget by \$720,000.

- (a.) Increase in Municipal Admistrative staffing from 8.25 FTE's to 9.00 FTE's (\$40K)
- (b.) Increase in General Investigation Section (GIS) from 2 Regular Members to 4 Regular Members (\$340K)
- (c.) Creation of 2 Regular Members as full time Community/School Resource Officers (\$340K)

#### 2. Increase of Policing Budget by \$380,000 for 2018, \$340,000 for 2019.

- (a.) Increase in Municipal Admistrative staffing from 8.25 FTE's to 9.00 FTE's (\$40K) in 2018
- (b.) Increase in General Investigation Section (GIS) from 2 Regular Members to 4 Regular Members (\$340K) in 2018
- (c.) Creation of 2 Regular Members as full time Community/School Resource Officers (\$340K) in 2019

#### 3. Increase to Policing Budget by \$40,000.

(a.) Increase in Municipal Admistrative staffing from 8.25 FTE's to 9.00 FTE's (\$40K) in 2018

#### 4. Maintain Current Policing Budget.

We have implemented option 4 in this budget document.

# City of Yorkton Cemetery Net Departmental Expenditures For the Year Ending December 31, 2018

	Actual 2016	Budget 2017	Budget 2018	\$ Change	% Change
Revenues					
Sales, permits & fees	116,091	145,000	113,000	(32,000)	-22.07%
-	116,091	145,000	113,000	(32,000)	-22.07%
Expenses Administration & Maintenance	199,895	252,255	267,758	15,503	6.15%
	199,895	252,255	267,758	15,503	6.15%
Net Expenses over Revenue	83,804	107,255	154,758	47,503	44.29%
Transfer from Perpetual Care Fund Reserve	(83,804)	(107,255)	(154,758)	(47,503)	44.29%
-	(0)	0	0	0	0.00%

### City of Yorkton Deer Park Net Departmental Expenditures For the Year Ending December 31, 2018

	Actual 2016	Budget 2017	Budget 2018	\$ Change	% Change
Revenues					
Fees, season passes & tournaments	456,391	513,000	454,000	(59,000)	-11.50%
Concession commission	5,006	2,800	10,000	7,200	257.14%
Fleet equipment rental recovery	105,880	103,000	103,000	0	0.00%
	567,277	618,800	567,000	(51,800)	-8.37%
Expenses					
Administration	85,243	142,375	92,500	(49,875)	-35.03%
Golf Course	564,187	463,700	522,000	58,300	12.57%
Clubhouse	46,200	60,500	61,000	500	0.83%
Fleet equipment	103,000	103,000	103,000	0	0.00%
	798,629	769,575	778,500	8,925	1.16%
Net Expenses over Revenue	231,352	150,775	211,500	60,725	40.28%
Transfer to Reserves	24,827	50,000	0	(50,000)	-100.00% <b>(1)</b>
	256,179	200,775	211,500	10,725	5.34%

(1) As the revenues at Deer Park are steadily decreasing we have chosen to delete the annual \$50,000 transfer to reserve for the fleet equipment replacement.

#### City of Yorkton Library Net Departmental Expenditures For the Year Ending December 31, 2018

	Actual 2016	Budget 2017	Budget 2018	\$ Change	% Change
Revenues					
Rental income	5,373	5,000	8,000	3,000	37.50%
Fees and other revenue	16,090	15,000	15,000	0	0.00%
	21,463	20,000	23,000	3,000	15.00%
Expenses					
Building maintenance	176,181	171,725	171,575	(150)	-0.09%
Operations	65,983	64,200	64,200	0	0.00%
Regional levy requistion	366,206	383,110	385,000	1,890	0.49% (1)
	608,370	619,035	620,775	1,740	0.28%
Net Expenses over Revenue	586,907	599,035	597,775	(1,260)	-0.21%

(1) In 2017 the City of Yorkton contributed \$378,406.35 to Parkland Regional Library (PRL) which included \$313,100.00 in directly billed Salary costs for City of Yorkton Public Library Staff leaving a balance of \$65,306.35 – which represents the 'The True Levy' paid to PRL.

The City of Yorkton will continue to be responsible for paying the directly billed Salary costs.

The 2017 City of Yorkton True Levy of \$65,306.35 equates to 35.9% of the total PRL levy billed to all 146 member municipalities. The Public Libraries Act 1996 and accompanying Public Libraries Regulations 1996 identify that no one municipality shall be requisitioned for more than 25% of the total regional library system requisition. Therefore Council has the authority to cap the PRL Levy at \$65,306.35 until such time that this amount represent 25% of the total Levy.

### City of Yorkton CDPR Admin & Programing Net Departmental Expenditures For the Year Ending December 31, 2018

	Actual 2016	Budget 2017	Budget 2018	\$ Change	% Change
Revenues					
Fees	35,117	37,000	32,500	(4,500)	-12.16%
Transit	62,427	95,000	93,000	(2,000)	0.00%
Grant revenue	190,845	185,130	179,630	(5,500)	-2.97%
	288,389	317,130	305,130	(12,000)	-3.78%
Expenses					
Administration	209,726	230,720	332,000	101,280	43.90% <b>(1)</b>
Heritage	32,661	23,220	23,355	135	0.58%
Transit Contract	176,091	384,664	388,000	3,336	0.87%
Bus Shelters Maintenance	1,437	10,000	10,000	0	0.00%
Programming	330,165	356,730	361,430	4,700	1.32%
	750,080	1,005,334	1,114,785	109,451	10.89%
Net Expenses over Revenue	461,691	688,204	809,655	121,451	17.65%
Transfer to Reserves	10,000	15,000	15,000	0	0.00%
	471,691	703,204	824,655	121,451	17.27%

(1) Building Systems & Maintenance Manager was moved from facilities to CDPR, therefore his total compensation costs of \$90,800 is included here in 2018 where as it was in Facilities under Engineering.

### City of Yorkton CDPR Facilities Net Departmental Expenditures For the Year Ending December 31, 2018

	Actual 2016	Budget 2017	Budget 2018	\$ Change	% Change
Revenues					
Godfrey Dean	34,792	42,000	40,400	(1,600)	-3.81%
Kinsmen Arena	203,771	223,500	224,500	1,000	0.45%
Gloria Hayden	46,991	53,000	45,000	(8,000)	-15.09%
Tourism	17,945	19,600	19,800	200	1.02%
	303,500	338,100	329,700	(8,400)	-2.48%
Expenses					
Godfrey Dean	71,638	79,400	79,400	0	0.00%
Kinsmen Arena	298,822	300,158	304,080	3,922	1.31%
Gloria Hayden	103,261	110,700	113,600	2,900	2.62%
Tourism	48,415	60,200	55,500	(4,700)	-7.81%
	522,135	550,458	552,580	2,122	0.39%
Net Expenses over Revenue	218,635	212,358	222,880	10,522	4.95%

### City of Yorkton CDPR Parks Net Departmental Expenditures For the Year Ending December 31, 2018

	Actual 2016	Budget 2017	Budget 2018	\$ Change	% Change	
Revenues						
Parks/Ball Diamonds	66,341	75,000	63,000	(12,000)	-16.00%	
Other outdoor	17,627	6,000	7,000	1,000	16.67%	
	83,969	81,000	70,000	(11,000)	-13.58%	
Expenses						
Administration	414,594	390,500	402,200	11,700	3.00%	
Parks maintenance	198,241	176,215	178,100	1,885	1.07%	
Grass cutting	265,441	277,350	281,735	4,385	1.58%	
Forestry	242,744	248,071	265,840	17,769	7.16%	
Soccer fields	81,282	33,150	33,350	200	0.60%	
Horticultural	96,450	116,138	124,730	8,592	7.40%	
Pest control	24,081	37,052	39,010	1,958	5.28%	
Ball diamonds	119,036	118,084	121,590	3,506	2.97%	
Outdoor facilities	88,760	136,632	121,530	(15,102)	-11.05%	
	1,530,628	1,533,192	1,568,085	34,893	2.28%	
Net Expenses over Revenue	1,446,659	1,452,192	1,498,085	45,893	3.16%	

### City of Yorkton CDPR Gallagher Centre Net Departmental Expenditures For the Year Ending December 31, 2018

	Actual 2016	Budget 2017	Budget 2018	\$ Change	% Change
Revenues					
General fees & commissions	141,604	111,000	109,000	(2,000)	-1.80%
Agri-Pavillion	29,680	30,000	30,000	0	0.00%
Ice rentals	322,639	313,000	306,000	(7,000)	-2.24%
Room rentals	251,469	267,000	272,500	5,500	2.06%
Convention centre	95,002	109,000	104,000	(5,000)	-4.59%
Curling rink	39,137	39,200	41,000	1,800	4.59%
Flexi-Hall	122,851	133,500	130,500	(3,000)	-2.25%
Grounds & parking lot	36,038	37,000	40,000	3,000	8.11%
Waterpark	592,517	625,500	626,500	1,000	0.16%
	1,630,937	1,665,200	1,659,500	(5,700)	-0.34%
Expenses					
Administration	471,780	371,450	394,700	23,250	6.26%
Agri-Pavillion	62,904	48,000	48,000	0	0.00%
Arena	321,254	495,352	493,450	(1,902)	-0.38%
Building maintenance	1,062,053	1,039,358	1,017,312	(22,046)	-2.12%
Convention centre	157,574	231,555	245,800	14,245	6.15%
Curling rink	20,506	9,500	17,500	8,000	84.21%
Flexi-Hall	42,582	9,362	9,000	(362)	-3.87%
Grounds & parking lot	106,656	45,241	45,500	259	0.57%
Waterpark	1,220,858	1,283,817	1,342,450	58,633	4.57%
	3,466,167	3,533,635	3,613,712	80,077	2.27%
Net Expenses over Revenue	1,835,230	1,868,435	1,954,212	85,777	4.59%
Transfer (from) to Reserves	32,000	32,000	35,000	3,000	9.38%
	1,867,230	1,900,435	1,989,212	88,777	4.67%

#### City of Yorkton Engineering & Asset Management Net Departmental Expenditures For the Year Ending December 31, 2018

	Actual 2016	Budget 2017	Budget 2018	\$ Change	% Change
Revenues					
Fleet Operations	1,826,287	1,300,000	1,350,000	50,000	3.85%
City Hall Rental	371,415	374,000	387,600	13,600	3.64%
	2,197,702	1,674,000	1,737,600	63,600	3.80%
Expenses					
Engineering	632,939	647,319	727,617	80,298	12.40% <b>(1)</b>
Street Lighting	566,119	522,069	532,069	10,000	1.92% (2)
Special Events	46,805	2,924	2,924	0	0.00%
Traffic Control	0	79,758	79,758	0	0.00%
Fleet Operations	855,075	912,121	840,540	(71,581)	-7.85%
Workshop	0	74,300	79,300	5,000	6.73%
Facilities	885,199	704,556	605,832	(98,724)	-14.01%
	2,986,136	2,943,047	2,868,040	(75,007)	-2.55%
Net Expenses over Revenue	788,434	1,269,047	1,130,440	(138,607)	-10.92%
Transfer to Reserves	873,879	387,879	509,460	121,581	31.35%
	1,662,313	1,656,926	1,639,900	(17,026)	-1.03%

(1) New Capital Projects Manager position is included here. 50% of the position is budgeted for in Engineering operations and the other 50% is budgeted for in Capital.

(2) An additional 35 lights were added to Dracup for 2018.

### City of Yorkton Planning, Building & Development & Airport Net Departmental Expenditures For the Year Ending December 31, 2018

	Actual 2016	Budget 2017	Budget 2018	\$ Change	% Change
Revenues					
Business Licenses	95,660	98,000	95,000	(3,000)	-3.06%
Building & Development Permits	98,775	111,500	111,500	0	0.00%
Zoning & Subdivision Fees	1,750	2,500			-30.00%
Airport	135,110			34,850	28.39%
	331,294	334,750	365,850	31,100	9.29%
Expenses					
Planning Services	256,127	257,761	270,064	12,303	4.77%
Building Services	199,630	219,939	222,468	2,529	1.15%
Economic Development	264,550	272,595	278,348	5,753	2.11%
Airport	233,479	217,790	219,790	2,000	0.92%
	953,785	968,085	990,670	22,585	2.33%
Net Expenses over Revenue	622,491	633,335	624,820	(8,515)	-1.34%
Transfer to Reserves	25,000	25,000	25,000	0	0.00%
	647,491	658,335	649,820	(8,515)	-1.29%

#### City of Yorkton Public Works Net Departmental Expenditures For the Year Ending December 31, 2018

	Actual 2016	Budget 2017	Budget 2018	\$ Change	% Change
Revenues					
Urban Connector Grant	189,487	185,000	185,000	0	0.00%
Snow Permits	15,388	8,000	8,000	0	0.00%
Custom Work	47,886	37,700	15,000	(22,700)	-60.21%
	252,761	230,700	208,000	(22,700)	-9.84%
Expenses					
Administration	947,848	856,700	868,020	11,320	1.32%
Street Cleaning	146,754	149,153	163,000	13,847	9.28%
Surfaced Streets & Lanes	1,054,138	931,312	1,106,800	175,488	18.84% <b>(1)</b>
Gravelled Streets & Lanes	194,958	190,304	185,000	(5,304)	-2.79%
Drainage & Storm Sewer Maintenance	355,300	279,071	335,000	55,929	20.04% (2)
Catch Basin Maintenance	77,009	90,682	66,500	(24,182)	-26.67%
Inspections	147,365	180,457	266,000	85,543	47.40%
Ice Control	132,888	106,265	105,000	(1,265)	-1.19%
Snow Removal	440,767	471,017	564,880	93,863	19.93% ( <b>3</b> )
Sidewalk & Curb Maintenance	363,653	364,803	365,000	197	0.05%
Decorative Lighting	15,214	16,796	11,500	(5,296)	-31.53%
Traffic Control	161,009	45,962	45,000	(962)	-2.09%
Traffic Lines	73,398	63,920	65,000	1,080	1.69%
Street Sign Maintenance	9,531	6,648	21,300	14,652	220.40% <b>(4)</b>
Railway & Watershed Levy	44,621	42,500	42,500	0	0.00%
Custom Work	12,997	30,210	15,000	(15,210)	-50.35%
	4,177,451	3,825,800	4,225,500	399,700	10.45%
Net Expenses over Revenue	3,924,690	3,595,100	4,017,500	422,400	11.75%
Transfer to (from) Reserves	24,999	0	(112,000)	(112,000)	<u>0%</u> (5)
	3,949,689	3,595,100	3,905,500	310,400	8.63%

- (1) In addition to the Broadway recapping proposed in the Capital Budget there are other areas such as Darlington Street, Circlebrooke and York Road that will required some upgrades. We have also calculated the number of days and costs associated with cold patching, dura patching, crack sealing, repairing frost boils and hot patching. We are also looking at using \$120,000 from reserves to fund a portion of this additional work.
- (2) To more effiently clear the storm pipes in the City we will be looking at adding more equipment to this program. An additional VAC truck will be utilized to pre-flush the pipe in front of the camera that will follow once the pipe has been cleared. Also a watering truck will always be at the site so that the VAC truck does not have to drive back and forth to refill.
- (3) Due to some roads now being classified as Snow Alerts they have moved up in the priority map for snow removal. These roads are now guaranteed to be cleaned within a 72 hour window. This will mean that they should be cleared more often then in previous years.
- (4) As the street signs in the City are aging they are needing to be replaced. In the prior year we purchased a sign labeler. We are proposing to start a sign replacement program and the goal is to replace 100 signs per year over a 6 year period.
- (5) The snow permit revenue that is being generated is being put into a reserve for a gate and electonic pay system at the snow dump (\$8,000). The \$120,000 revenue is to offset the additional costs for Darlington, Circlebrooke and York Road road improvements as mentioned in (2.)

### City of Yorkton Landfill Net Departmental Expenditures For the Year Ending December 31, 2018

	Actual 2016	Budget 2017	Budget 2018	\$ Change	% Change
Revenues					
Fees	1,944,462	1,529,000	1,600,000	71,000	4.64%
	1,944,462	1,529,000	1,600,000	71,000	4.64%
Expenses					
Administration	451,108	430,200	439,500	9,300	2.16%
Waste Disposal Grounds	1,087,996	814,241	830,000	15,759	1.94%
Waste Disposal Gate	67,484	67,700	68,700	1,000	1.48%
	1,606,587	1,312,141	1,338,200	26,059	1.99%
Net Expenses over Revenue	(337,874)	(216,859)	(261,800)	(44,941)	20.72%
Transfer to Reserves	337,875	216,859	261,800	44,941	20.72%
	0	0	0	0	0.00%

### City of Yorkton Residential Garbage & Recycling Net Departmental Expenditures For the Year Ending December 31, 2018

	Actual 2016	Budget 2017	Budget 2018	\$ Change	% Change
Revenues					
Residential Fees	905,209	900,000	900,000	0	0.00%
Recycling Fees	619,677	619,000	619,000	0	0.00%
	1,524,886	1,519,000	1,519,000	0	0.00%
Expenses					
Parks Garbage Pickup	18,121	21,000	21,000	0	0.00%
Residential Pickup	868,432	943,000	953,580	10,580	1.12%
Recycling Pickup	392,452	415,000	440,460	25,460	6.13%
	1,279,004	1,379,000	1,415,040	36,040	2.61%
Net Expenses over Revenue	(245,881)	(140,000)	(103,960)	36,040	-25.74%
Transfer from Reserves	245,881	140,000	103,960	(36,040)	-25.74%
	0	0	0	0	0.00%

### City of Yorkton Water & Sewer Works Net Departmental Expenditures For the Year Ending December 31, 2018

	Actual 2016	Budget 2017	Budget 2018	\$ Change	% Change
Revenues					
Sale of Water	8,084,461	7,425,000	7,910,000	485,000	6.53%
Custom Work	91,748	130,000	115,000	(15,000)	-11.54%
Connection Fees	13,298	13,500	13,500	0	0.00%
Yorkville Utility Board Revenue	51,778	40,000	45,000	5,000	12.50%
	8,241,285	7,608,500	8,083,500	475,000	6.24%
Expenses					
Administration	655,136	885,942	884,116	(1,826)	-0.21%
Water Meters	(13,380)	168,003	174,400	6,397	3.81%
Wells	274,119	270,351	272,500	2,149	0.79%
Aquifer	31,397	31,000	31,000	0	0.00%
Custom Work	0	0	0	0	0.00%
Distribution System	127,500	124,365	280,600	156,235	125.63%
Water Breaks	313,889	269,312	296,900	27,588	10.24%
Hydrants	65,749	46,786	53,400	6,614	14.14%
Water Main Replacement	93,960	244,896	560,000	315,104	128.67%
Sewer Main Replacement	55,135	263,296	292,500	29,204	11.09%
Water Treatment Plant	665,678	809,393	828,500	19,107	2.36%
Water Tower	7,377	14,400	14,400	0	0.00%
Sewer Treatment Plant	1,201,560	1,146,420	1,170,100	23,680	2.07%
Sanitary Sewer Maintenance	243,680	208,360	268,400	60,040	28.82%
Connections	164,428	191,647	168,000	(23,647)	-12.34%
Interest on Long Term Loans	256,450	210,530	181,338	(29,192)	-13.87%
	4,142,679	4,884,701	5,476,154	591,453	12.11%
Net Expenses over Revenue	(4,098,605)	(2,723,799)	(2,607,346)	116,453	-4.28%
Long Term Loan Principal Payments	966,000	684,000	711,000	27,000	3.95%
Capital Expenditures	5,085,647	1,838,500	4,718,000	2,879,500	156.62%
Transfer from Reserves	(4,163,796)	(1,838,500)	(4,718,000)	(2,879,500)	156.62%
Transfer to Reserves	2,235,078	1,939,799	1,796,346	(143,453)	-7.40%
	24,323	(100,000)	(100,000)	0	0.00%

# 2018 City of Yorkton Capital Budget

## 2018 Capital Budget Projects Rolled Over

			2010 Cit	y of TOIRION C	apilal Duu	yei					
	2018 Capital I	Budget Projects Rolled Over						Тах	Dollars toward	s Capital Budget	\$4,085,000
			Total	From		Trade	External	Landfill	Water	Capital	• 1,000,000
Pg	Dept	Project Description	Cost	Reserves	Grants	Value	Loan Proceeds	Surplus	Surplus	Budget	
Ŭ	•							•	•	0	
	Administration	Records Retention Software	50,000	(50,000)						0	
	CDPR	Mayhew Pathway - Langrill Tie In to York Road	110,600	(110,600)						0	
	CDPR	Logan Green Soccer Parking Lot	40,000	(40,000)						0	
	CDPR	Land Titles Window Treatments	15,000	(15,000)						0	
	CDPR	Library North Entrance Upgrade	15,000	(15,000)						0	
	CDPR	Silver Heights Park Improvements	157,900	(157,900)						0	
	Cemetery	Hydrant	14,800	(14,800)						0	
	Deer Park	Fuel Tank Replacement	15,000	(15,000)						0	
	Deer Park	Irrigation	25,000	(25,000)						0	
4	Deer Park	Maintenance Staff Trailer	45,000	(30,000)						15,000	
	Engineering	Highway 9 & Broadway Street Intersection	721,650	(32,900)	(688,750)					0	
	Engineering	Broadway Street West - Highway #10 Project with Provincial Government	394,500	(394,500)						0	
	Engineering	Rail Line Fencing (Between Skate Park & Western Grocer)	30,000	(10,000)	(20,000)					0	
	Gallagher Centre	Grandstand Repairs	100,000	(100,000)						0	
	Gallagher Centre	Cell Coverage	20,000	(20,000)						0	
	Gallagher Centre	Convention Centre Sound	30,000	(30,000)						0	
	Gallagher Centre	South Parking Lot Lighting	30,000	(30,000)						0	
	Landfill	Engineered Landfill Pit Phase 1	4,579,800	(4,579,800)						0	
	Landfill	Landfill Bridge	1,900,000	(1,900,000)						0	
	Landfill	Master Plan Landfill	250,000					(250,000)		0	
5	Planning	Highway Entrance Signage	300,000	(150,000)						150,000	
6	Public Works	Civic Operations Center - design	786,000	(786,000)						0	
	Public Works	Dracup North - Pathway and Lights	363,400	(200,000)			(163,400)			0	
	Public Works	Dracup South - Pathway and Lights	1,837,400	(301,700)	(500,000)		(1,035,700)			0	
	Public Works	Design for Residential Reconstruction Program	150,000	(150,000)						0	
	Public Works	Darlington Street Reconstruction - design	121,400	(121,400)						0	
	Transit	City Transit Bus	100,000	(100,000)						0	
	Waste Water	Demolition of Crusin Café	552,000				(552,000)			0	
	Waste Water	North Sewer System Upgrades								0	
		- Storm Drainage Channel	2,858,000	(718,500)			(2,139,500)			0	
		- Sanitary Sewer Trunk	3,663,000	(1,083,500)					(2,579,500)	0	
		<ul> <li>Bridge Construction (start of long-term drainage project)</li> </ul>	1,779,000				(1,779,000)			0	
7		- Detour	590,000				(590,000)			0	
	Waste Water	Sludge Lagoon Repairs	125,000						(125,000)	0	
10	Waste Water	WPCP Down Stream Study/Master Plan	300,000	(300,000)						0	
	Water Works	Well 9 & 10 Improvements	530,000	(100,000)					(430,000)	0	
	Water Works	Well #16 - purchase of land	100,000	(100,000)						0	
			22,699,450	(11,681,600)	(1,208,750)	0	(6,259,600)	(250,000)	(3,134,500)	165,000	\$165,000
				. , , ,							

# 2018 Capital Budget Projects Fully Funded

2016 Capital	Budget Projects rully runded		_						
Pg Dept	Project Description	Total Cost	From Reserves	Grants	Trade Value	External Loan Proceeds	Landfill Surplus	Water Surplus	Capital Budget
11 Cemetery	Re-surface West Lane - Asphalt	40,000	(40,000)						0
11 Cemetery	Storage Building	75,000	(75,000)						0
12 Planning	Street Lights & Gravel - Ball Road (Funded through Land Fund)	282,000	(282,000)						0
15 CDPR	Gloria Hayden Changerooms/Shower Upgrades	15,000	(15,000)						0
16 CDPR	Land Titles Lighting Upgrade	10,000	(10,000)						0
16 CDPR	Land Titles Air Conditioning	20,000	(20,000)						0
17 CDPR	Godfrey Dean - Art Gallery LED Lights	15,000	(15,000)						0
17 CDPR	Godfrey Dean - Theatre LED Lights & Celing	10,000	(10,000)						0
17 CDPR	Godfrey Dean - Carpet Replacement	20,000	(20,000)						0
18 CDPR	Tourism & Chamber Carpet Replacement	30,000	(15,000)	(15,000)					0
19 CDPR	Library - Exterior Improvements	10,000	(10,000)						0
20 Facilities	City Hall Window Replacement	100,000	(100,000)						0
21 Facilities	Public Works Furnance Replacement	45,000	(45,000)						0
24 Gallagher Centre	Waterpark - Dehumidification Design	15,000	(15,000)						0
24 Gallagher Centre	Waterpark - Security Gate	25,000	(25,000)						0
24 Gallagher Centre	Waterpark - HVAC Reconfiguration	10,000	(10,000)						0
25 Deer Park	Deer Park Equipment - Mower, beverage cart, hand over-seeder	125,000	(125,000)						0
26 Deer Park	Deer Park Clubhouse - Restaurant Door & Sidelight	5,000	(5,000)						0
		852,000	(837,000)	(15,000)	0	0	0	0	0

# 2018 Capital Budget Projects with Current Funding

Pg	Dept	Project Description	Total Cost	From Reserves	Grants	Trade Value	External Loan Proceeds	Landfill Surplus	Water Surplus	Capital Budget	
	Drainage Loan	Internal Drainage Loan	694,300							694,300	
	Public Works	Allocation to Civic Operations Building	865,700							865,700	
27	Public Works	Broadway Street Overlay	1,548,000	(980,000)						568,000	
	Airport	Runway Markings & Signage Update	60,000		(30,000)					30,000	
	Airport	Airport Apron Rehabilitation	460,000	(215,800)	(230,000)					14,200	
	Finance & IT	Backup Storage System	35,000							35,000	
	Engineering	Gravel Roads Paving - York Road East (Mayhew to Whitesand Drive)	1,118,300	(559,200)						559,100	
	Engineering	Traffic Signal Pole Replacement Program 2018	267,100							267,100	
	Engineering	Broadway Corridor Traffic Control Systems Update to Centracs	87,200	(40,600)						46,600	
	CDPR	Ukrainian Pioneer Park Development - Outdoor Rink	125,000	(55,000)						70,000	
	CDPR	Ukrainian Pioneer Park Development - ODR Lights	25,000							25,000	
	CDPR	Ukrainian Pioneer Park Development - Landscaping	5,000							5,000	
	CDPR	Ukrainian Pioneer Park Development - Spray Park	150,000							150,000	
	CDPR	Ukrainian Pioneer Park Development - Picnic Pads	20,000							20,000	
	CDPR	Beautification - North Side of Smith Street, Dracup to 7th	40,000							40,000	
	CDPR	Beautification - East and West Sides of Dracup	55,000							55,000	
	CDPR	Darlington South Side Pathway, Fenson to Mayhew	65,000							65,000	
	Gallagher Centre	Gender Neutral Change Room	10,000							10,000	
	Gallagher Centre	Gallagher Centre - Storage Building	75,000							75,000	
	Deer Park Deer Park	Deer Park - New #8 Green Deer Park - On-Course Culverts	300,000 25,000							300,000	
44	Deer Park	Deel Park - On-Course Cuivens	25,000							25,000	
			6,030,600	(1,850,600)	(260,000)	0	0	0	0	3,920,000	\$3,920,000
								Total of I	Projects above requ	iring capital funding	-
		Total 2018 City of Yorkton Capital Budget	29,582,050	(14,369,200)	(1 492 750)	0	(6,259,600)		(3,134,500)		
		Total 2010 City of Torkion Capital Dudget	29,302,030	(14,309,200)	(1,403,730)	0	(0,239,000)	(230,000)	(3,134,300)		
	2018 Capital I	Budget Projects Deferred									
	Engineering Engineering Engineering	Gravel Roads Paving - Industrial Avenue (York Road to Ball Road) Gravel Roads Paving - Ball Road (Recycleability to NL) Broadway Street and Bradbrooke Drive Intersection Signalization	1,136,000 1,060,000 564,000								

Engineering	Gravel Roads Paving - Industrial Avenue (York Road to Ball Road)	1,136,
Engineering	Gravel Roads Paving - Ball Road (Recycleability to NL)	1,060,
Engineering	Broadway Street and Bradbrooke Drive Intersection Signalization	564,



