

CITY OF YORKTON BYLAW NO. 10/2017

**A BYLAW OF THE CITY OF YORKTON IN THE
PROVINCE OF SASKATCHEWAN TO AMEND
BYLAW NO. 1/2016 – THE PROCEDURES BYLAW
– A BYLAW OF THE CITY OF YORKTON IN THE
PROVINCE OF SASKATCHEWAN TO GOVERN
AND REGULATE THE PROCEEDINGS OF CITY
COUNCIL AND COUNCIL COMMITTEES**

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This information has been provided solely for research convenience. Official bylaws are available for the Office of the City Clerk and must be consulted for purposed of interpretation and application of the law.

**City of Yorkton
Saskatchewan**

Bylaw No. 10/2017

**A Bylaw of the City of Yorkton in the Province of Saskatchewan to Amend
Bylaw No. 1/2016 – The Procedures Bylaw - A Bylaw of the City of Yorkton in the Province of
Saskatchewan to Govern and Regulate the Proceedings of City Council and Council Committees**

WHEREAS, Council has the power to pass bylaws to govern the City in whatever manner the Council considers appropriate within the jurisdiction provided by law;

AND WHEREAS, Council have through Bylaw No. 1/2016, known as “The Procedures Bylaw”, established rules and provisions to govern and regulate the conduct of business in meetings of Council and Council Committees, in order to democratically and efficiently conduct those meetings;

AND WHEREAS, recent Council decisions and provisions required for additional processes are required, it is desired to amend certain sections of Bylaw No. 1/2016 in order to incorporate same;

NOW THEREFORE, the Council of the City of Yorkton in Council assembled enacts as follows:

1. Section 5.1 be deleted in its entirety and be replaced with the following:

- 5.1 a.) Subject to Subsection 5.3, Regular Meetings of Council shall be held in Council Chambers of City Hall, commencing on the second Monday of January in each calendar year at 5:00 p.m. and on every third (3rd) Monday thereafter.
- b.) In the year of an election, the first Regular Meeting, following the Inaugural Meeting will be held on the second Monday following the date of the election, the second meeting will be held three (3) weeks later, and then the regular schedule will be in accordance with Subsection 5.1 and be set in accordance with Subsection 5.4.
- c.) In the event of any meeting date falling on a statutory or civic holiday or any day appointed as a holiday by proclamation of the Governor General of Canada, the Lieutenant Governor of Saskatchewan, or the Mayor, such meetings shall be held at the same time on the next following business day and the regular schedule as set out in Subsection 5.1 will continue.

2. Section 6.3 be deleted in its entirety and replaced with the following:

The Mayor may call a Special Meeting of Council on shorter notice, either verbal or written, on any matter that he considers sufficient, and the meeting shall proceed if all members of Council provide their consent in writing, to the notice, prior to the meeting. Those Councillors who wish to participate in such a Special Meeting via electronic means will be required to send written confirmation to the Clerk’s Office prior to the beginning of the meeting to confirm their agreement to participate in the meeting. Should all members of Council agree, in writing, to

allow the Special Meeting to proceed, the meeting may advance and those participating via electronic means will be deemed present.

3. Section 6.5 be added to and reads as follows:

6.5 Special Meeting business may be conducted via conference call without a majority of Council members being physically present at the designated meeting location. Members of Council who wish or need to participate in Special meeting proceedings via the conference call option will be provided conference call dial in instructions by administration. Members of Council using this meeting participation method will be deemed present at such meetings and will be able to openly participate in the Special Meeting proceedings. Quorum will be established where a majority of members are participating either in person at the meeting location or via conference call. All reasonable efforts will be made to keep conference calls open for all members of Council to participate in these meetings.

4. The Section 7 title be amended to read as follows:

7. Participating in Regular Meetings Via Electronic Means

5. Section 7.1 (h) be deleted in its entirety

6. Section 17.1 be deleted in its entirety and replaced with

17.1 a) The Council shall, at the meeting, held in accordance with Subsection 5.2, by resolution, appoint each Member of Council, other than the Mayor as a Deputy Mayor, each to serve a term of two (2), four (4) month periods within their four (4) year Council office term; and

b) The Council shall appoint a first Acting Deputy Mayor, a Second Acting Deputy Mayor, and a Third Acting Deputy Mayor to serve in the absence of the Deputy Mayor or the next Acting Deputy Mayor, pursuant to Section 17.3 hereof, with such appointment to terminate when there is enough history to have an Acting Deputy Mayor while still retaining quorum over a 12 month period.

7. Section 28.1 be amended by inserting the words “Mayor and the” after the words “approved by the”.

8. Section 30.2(g) be amended to read as follows:

30.2 (g) Hearings, of Petitions, Public Notices, Presentations and Proclamations

9. Section 32.1 be deleted in its entirety and replaced with the following:

32.1 A quorum of Council at Regular Meetings is a majority of members being physically present at the designated meeting location. A quorum of Council at Special Meetings is a majority of members participating by either being physically present at the designated meeting location or by participating via conference call.

10. Section 38.1 to be amended by removing the words “be worded in the affirmative and shall”.

EFFECTIVE DATE OF BYLAW

This bylaw shall come into force and take effect on the date of approval.

MAYOR

CITY CLERK

Introduced and read a first time this 5th day of June, A.D., 2017.

Read a second time this 26th day of June, A.D., 2017.

Read a third time and adopted this 26th day of June, A.D., 2017.