

# **CITY OF YORKTON BYLAW NO. 2/2017**

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**A BYLAW OF THE CITY OF YORKTON IN THE  
PROVINCE OF SASKATCHEWAN TO AMEND  
BYLAW NO. 42/2003 – A BYLAW OF THE CITY  
OF YORKTON IN THE PROVINCE OF  
SASKATCHEWAN TO AUTHORIZE AND  
REGULATE RECORDS RETENTION DISPOSAL**

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**Disclaimer:**

**This information has been provided solely for research convenience. Official bylaws are available for the Office of the City Clerk and must be consulted for purposed of interpretation and application of the law.**

**City of Yorkton  
Saskatchewan**

**Bylaw No. 2/2017**

**A Bylaw of the City of Yorkton in the Province of Saskatchewan to Amend  
Bylaw No. 42/2003 – A Bylaw of the City of Yorkton in the Province of Saskatchewan to  
Authorize and Regulate Records Retention and Disposal**

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**WHEREAS**, Council shall provide for the establishment of a Records Retention and Disposal Schedule, and all documents of the City of Yorkton must be dealt with in accordance with that Schedule;

**AND WHEREAS**, amendments made in *The Local Government Elections Act, 2015*, have established the records retention for certain election documents;

**NOW THEREFORE**, the Council of the City of Yorkton in Council assembled enacts as follows:

1. SCHEDULE 'A' of Bylaw No. 42/2003, Section titled 'Elections' be replaced with the following:

**Elections**

Contents of Ballot Boxes pursuant to sections 137  
and 138 of *The Local Government Elections Act, 2015*\*

Nomination Forms \*\*

Oaths of Office

Declaration of Results  
Disclosure of Holdings

**Retention Period**

-3 months

-duration of the term of office  
for which the election was  
held for.

-12 years after the term of  
office is completed.

-permanently

-12 years after the term of  
office is completed.

\*The destruction of the Ballot Boxes requires two witnesses (Section 142(2)(b) and 142(6) of *The Local Government Elections Act, 2015*.

\*The destruction of the Nomination Forms requires two witnesses (Section 142(5) and 142(6) of *The Local Government Elections Act, 2015*.

2. **EFFECTIVE DATE OF BYLAW**

This bylaw shall come into force and take effect on January 1<sup>st</sup>, 2017.

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MAYOR

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CITY CLERK

Introduced and read a first time this 9<sup>th</sup> day of January, A.D., 2017.

Read a second time this 9<sup>th</sup> day of January, A.D., 2017.

Read a third time and adopted this 9<sup>th</sup> day of January, A.D., 2017.

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