

Basement Development

THINGS YOU SHOULD KNOW FIRST

Building Permit Submittal Requirements

Basement development is defined by the following proposed work:

- The construction of a new bathroom
- The construction of a new bedroom
- The construction of any new walls and rooms
- The construction of a new perimeter wall that covers an exposed foundation wall

Completed **building permit application form** (two sided form to be completed & signed by the owner of property) in addition to two copies of the following drawings and information are required.

FLOOR PLAN

An accurate drawn plan containing the following information

- Location and size of proposed rooms and doors
- Location of existing stairs
- Labeling of proposed new rooms
- Location of existing windows and size of any new windows
- Detail of perimeter wall construction

Professional Design Requirements

In cases where elements are removed or relocated to accommodate the basement development, drawing prepared by an Engineer or Architect registered in the Province of Saskatchewan may be required.

Code Requirements

Windows in new bedrooms must meet the current requirements of the National Building Code regardless of the age of the house.

Handrails and guards for basement stairs must be upgraded to meet the current requirements of the National Building Code.

Stair lighting that include a 3-way switch at the top and bottom of the basement stairs must meet the current requirements of the National Building Code.

Smoke and Carbon Monoxide alarms must conform to current National Building Code requirements.

The following checklist may be used with your permit application

Exterior Walls

Interior Damp-proofing

Polyethylene_____ Emulsified Asphalt_____

Stud size: 2"x4"_____ 2"x6"_____

Stud spacing: 16" o.c._____ 24" o.c._____

Insulation type:

Rigid_____ Fibreglass_____ Spray foam_____

Vapour Barrier 6 mil poly_____ other_____

Interior finish Gypsum board_____ other_____

Interior Walls

Stud size: 2"x4"_____ 2"x6"_____

Stud spacing: 16" o.c._____ 24" o.c._____

Ceiling and Beam Heights:

_____ Bedroom

_____ Bathroom

_____ All other areas

Stairs:

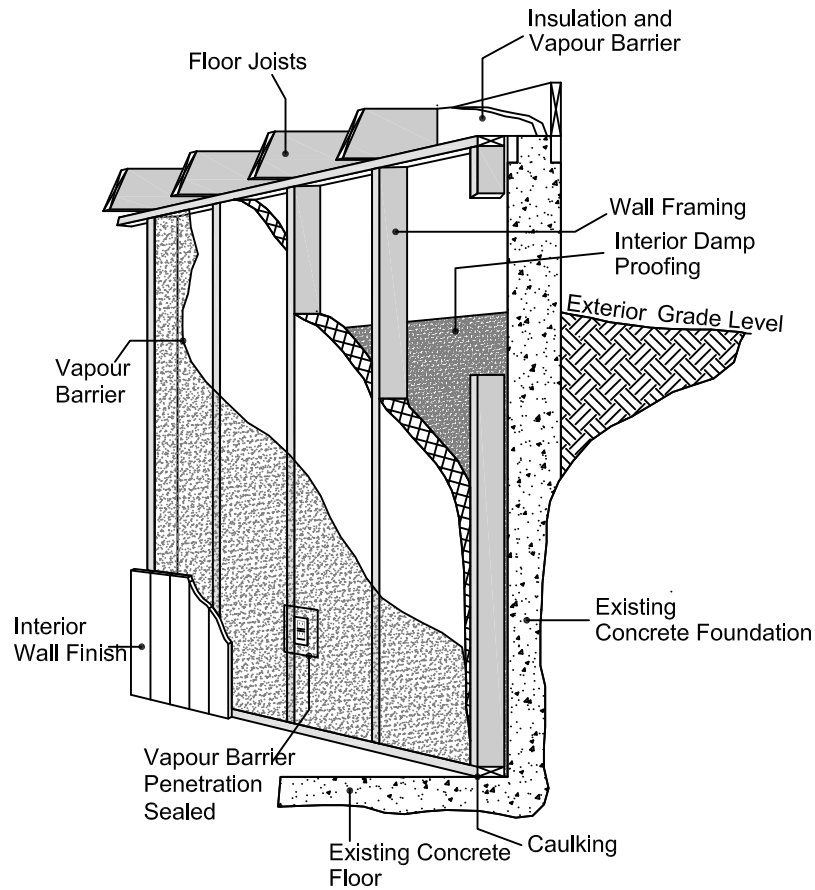
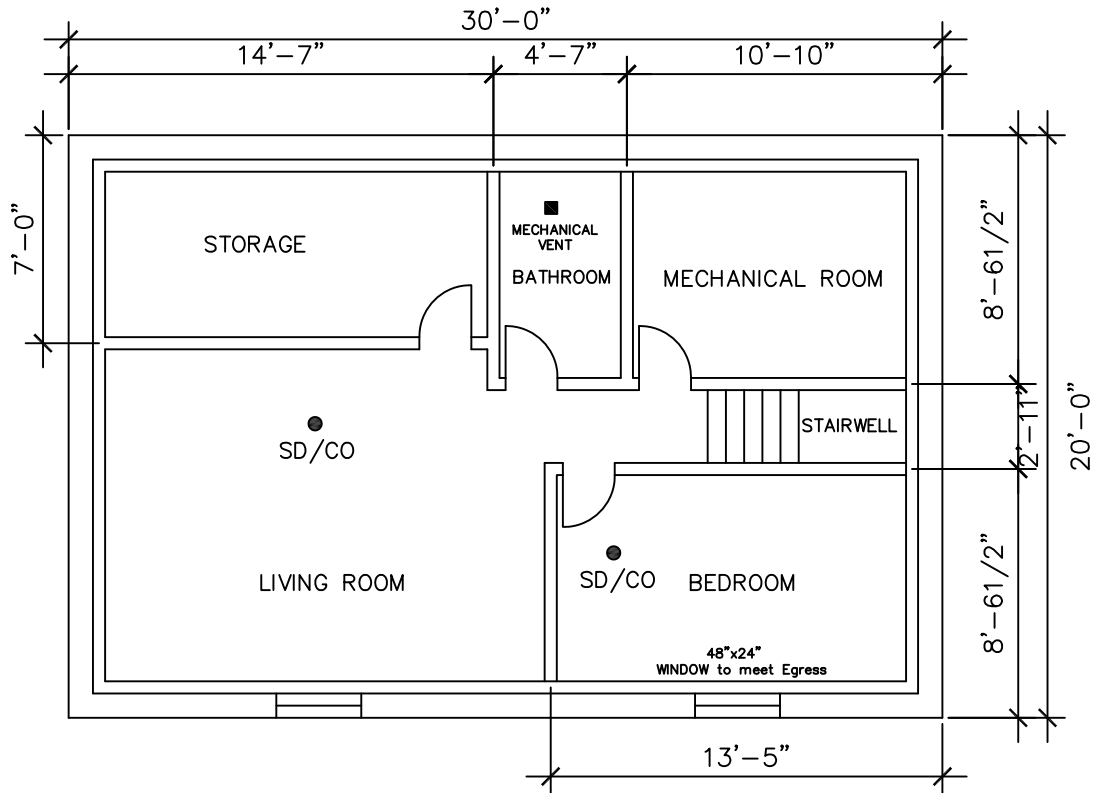
_____ Headroom height

NOTE: Separate permits are required for Plumbing and Electrical work.

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