

Building Permit Submittal Requirements One and Two Unit Residential Dwellings

Completed Building Permit application form (**two-sided form to be completed & signed by owner of property**) in addition to **two copies** of the following drawings and information:

Site Plan

A professionally drawn plan containing the following information:

- Civic address and street name
- North arrow
- Dimensioned property lines
- Building footprint including, decks, porches and accessory buildings
- Dimensions of the building footprint to all property lines
- Location of the driveway with dimensions

Building Plans

Professionally drawn plans including the following:

- Foundation plan for ICF or poured concrete foundations
- Foundation drawings must be sealed by an Engineer or Architect for PWF foundations and walkouts
- Floor plans
- Building elevations
- Building sections
- Roof plan with dimensioned overhangs and required attic venting calculations

Required Documents

- Mechanical ventilation summary (prior to permit issue)
- Manufacturer's truss design drawings (prior to framing inspection)
- The owner will be charged for the Real Property Report (RPR) on the permit invoice
- Real Property Report (RPR) will be ordered by The City of Yorkton

Special Requirements

- Concrete for footings, foundation walls (ICF included) and grade beams must be 32mpa
- Basements and foundations must be heated during winter construction

City of Yorkton Building Services Department

2nd Floor, 37 Third Avenue North

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Telephone: (306) 786-1710

Monday – Friday, 8 am – 12 noon; 1 pm – 4 pm