City of Yorkton

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Condominium Conversion Process

Submit a Condominium Conversion Application form, including a Condominium Plan prepared by a surveyor, a professional review of the building and an application fee.

Planning Services will circulate the application to relevant City departments and interested parties.

A Notice of Application must be provided to each unit by registered mail and must be posted on all main entrances at least six months in advance of Council making a decision.

If the rental vacancy rates within the city is below 3.0, a tenant survey will be required, which Planning Services will coordinate.

If rental vacancy rates within the city is above 3.0, a tenant survey will not be required.

Planning Services will then consider tenant and interested party comments, prepare a report and make recommendations to the Planning & Infrastructure Commission.

Planning Services, in consideration with the Planning & Infrastructure Commission's recommendations, will prepare a report and recommendation to Council.

Applicant will be notified of Council's decision.

Application is Approved

The City may require the applicant to enter into an agreement to complete conditions of approval. The applicant will be required to provide approval fees and execute the agreement/satisfy conditions of approval prior to the City executing the required registration documents.

Application is Denied.

Applicants may re-apply after 12 months of receiving the decision.

When re-applying, the initial application fee will be waived.