

In order to allow sufficient time for permits to be approved, all requests for parade permits should be received by the City at least 15 business days prior to the parade date. Please return completed forms to the Community Development, Parks & Recreation office located at the Gallagher Centre.

Organization Information		
Application Date:		
Organization:		
Applicant:		
Contact Number:	Contact Email:	
Lead Parade Marshal (if different than the Applicant):		
Lead Parade Marshal Contact Number:		
Event Information		
Event Name:	Event Date:	
Starting Point:	Marshalling Time:	Parade Start Time:
Ending Point:	Time required to complete parade:	
Are barricades required? Yes No Please note that barricades may not be available for your event. The Applicant is responsible for traffic control unless alternate arrangements are made with the RCMP.	Applicant's Signature By signing above the Applicant agrees to the attached Rules and Regulations for parades.	
RCMP Review Permit Approval		
 I have reviewed the details of this event and note the following: Approved Approved, and concerns are attached Denied 	The Applicant is hereby permitted to hold a parade on the date and time and on the route listed in this application.	
Signed by:	Signed by: City of Yorkton	
RCMP, Yorkton Municipal Detachment Date: When complete please return this form to the Community Development, Parks & Recreation Department	Permit Number:	

Note: A copy of the approved permit will be returned to the Applicant, send to all City Departments, City Council, Yorkton Fire Protective Services, Emergency Medical Services, Yorkton Business Improvement District and the Yorkton Chamber of Commerce.



Parade Permit Rules and Regulations

- 1. The following definitions are in place for parades:
 - a. Applicant The parade organizer.
 - b. Lead Parade Marshal The person in charge during the parade event. This may or may not be the Applicant.
 - c. Parade Marshal Any persons assisting with traffic control, staging, and/or dispersal of the parade.
- 2. The permit application must be received by the City of Yorkton a minimum of 15 business days prior to the parade date.
- 3. Permits are not assignable and shall not be transferred to another individual or party.
- 4. The Applicant and Parade Marshal(s) shall:
 - a. Be present for the duration of the parade.
 - b. Not consume any alcohol or intoxicants immediately prior to or during the parade.
 - c. Monitor the orderliness and behaviour of the parade participants.
 - d. Must be available for contact by cellphone during the parade.
- 5. The City of Yorkton reserves the right to withdraw any permit on short notice.
- 6. No person shall participate in, or continue to participate in any parade where the permit has been withdrawn.
- 7. Any temporary signage placed to indicate the parade route shall be removed promptly after the parade has terminated.
- 8. Signage, ribbons, banners, and other like materials shall not be attached to any tree or light pole along the parade route, without the prior written consent of the City of Yorkton.
- 9. The Applicant is responsible for all traffic control measures unless alternate arrangements are made with the RCMP.
- 10. The Applicant is responsible for any barricades or signage needed to close or block a portion of a street.
 - a. The City of Yorkton does not guarantee that barricades will be available for the event under this permit.
 - b. If barricades are available, the Applicant is responsible to pick up and return all barricades.
- 11. If the parade route crosses a railway line, the Applicant is required to contact an notify the respective rail company.
- 12. Only groups authorized by the Applicant shall be allowed to participate in the procession.
- 13. The Applicant shall arrange for an adequate number of Parade Marshals based on the number of participants and the scope of the event to assist in coordinating parade participants along the route.
- 14. Parade marshals shall wear appropriate outerwear (such as Traffic Safety Vests) to make them visibly identifiable.
- 15. The parade will follow the timing and route as authorized in the permit.
- 16. Participants must move continuously along the route.
- 17. Any extended stops along the route will require the Applicant obtain a Temporary Street Use Permit from the City of Yorkton.
- 18. Prior to the start of the parade, the Applicant will address the event participants and will instruct the group as follows:
 - a. Identify the parade route and termination point.
 - b. Identify the Lead Parade Marshal, and any other Parade Marshals and give notice that their instructions are to be followed.
 - c. Emphasize that any Police Officers in attendance are present to help ensure a safe event for both the participants and non-event traffic.
 - d. Any additional safety or procedural information the Applicant may feel is necessary for a successful event.
- 19. Should either the Applicant or the event participants not comply with any of these rules and regulations the permit shall be considered null and void. Should this occur, all participants will be required to cease parade activities.
- 20. The Applicant agrees to pay for any repair costs resulting from any damages to the City street, curb, sidewalk, trees or light poles that occur as a result of the event under this permit.
- 21. The Applicant agrees to indemnify and save harmless the City of Yorkton against all loss, costs, claims, damages, actions, and suits of any kind including any arising as a result of negligence of the City of Yorkton and its employees, contactors and agents, which may arise as a result of the issuing of a parade permit.