



## BARKING DOG COMPLAINT PACKAGE

Bylaw Services  
Box 400, 37 Third Ave N  
Yorkton, SK S3N 2W3  
Ph: 306.786.1725  
E: [bylawcontrol@yorkton.ca](mailto:bylawcontrol@yorkton.ca)  
Fax: 306.786.6880

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

### PLEASE READ CAREFULLY AND COMPLETE ENTIRE PACKAGE

To effectively deal with barking dog complaints, the City of Yorkton asks that residents assist by providing the information detailed below:

This package acknowledges your complaint about the nuisance created by the barking or howling of a dog(s) in your neighbourhood. **Based on the information you provided**, the owner of the dog(s) will be notified of the complaint.

Should our communication with the dog owner fail to bring about the desired results relative to the behavior of their dog(s), we encourage you to complete the following forms and submit it to Bylaw Services.

#### Instructions:

1. When the attached Complaint Form and Daily Barking Record are complete for consideration of enforcement purposes, please mail, email or return all forms to Bylaw Services at City Hall (please see contact information above).
2. All forms in this packet must be completed and submitted at the same time, including the Record of Disturbance.
3. Each person who completes the form must print and sign their name, be over 18 years of age, and be willing to testify in Court as a witness should the ticket be challenged in Court.
4. When completing the Record of Disturbance the following points must be precisely followed:
  - a) Please wait 1 week after receiving these forms to begin completing the Record of Disturbance to allow the dog owner time to address the dog's behavior.
  - b) All incidents of nuisance barking by the offending dog(s) must be documented. Include the date, times of day the dog started and stopped barking and a brief description of the type of disturbance. Be specific – dogs DO NOT bark all day and night non-stop. An example Record of Disturbance and a blank Record of Disturbance form is attached. Feel free to include multiple pages of the Record of Disturbance if need be.
  - c) The documentation completed by yourself must be from personal observation of the offending dog(s).
  - d) Documentation should show several days of noise to prove there is a frequent occurrence.
  - e) If the owner of the offending dog(s) is fined and a plea of "Not Guilty" is entered, it will be necessary for you and any other witness(es) to testify "Under Oath". You must be able to state that you **personally observed** the dog(s) and a brief description of what took place.



# BARKING DOG COMPLAINT FORM

Bylaw Services  
 Box 400, 37 Third Ave N  
 Yorkton, SK S3N 2W3  
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## Daily Barking Record

Description of Dog(s) Dog A - medium sized, scruffy long hair.  
Dog B - small, fat, short hair dog.

Breed(s) Dog A - mixed Breed, possibly Cocker Spaniel.  
Dog B - mixed breed, possibly with wiener dog maybe.

Colour(s) Dog A - light brown with white ground nose.  
Dog B - Black and brown.

Name(s) (if known) Dog A - Don't know  
Dog B - I think Lady is her name.

Address of alleged Barking Dog(s) 49 Smith Street East

Date	Start Time (AM / PM)	End Time (AM / PM)	Comments (was the dog barking continuously, sporadically, how did it disturb you, etc.)
May 30/16	6:47 AM	6:52 AM	Medium dog howled continuously, woke me up.
May 30/16	7:12 AM	7:21 AM	Med. dog barked sporadically, was not able to leave the window open.
May 30/16	7:45 AM	7:53 AM	Both dogs barked continuously until someone let them inside.
May 30/16	2:31 PM	2:44 PM	Small dog barked sporadically, woke my son up from his nap.
May 30/16	6:22 PM	6:39 PM	Dog came outside + barked continuously as we were eating supper outside. Had to come inside.
June 1/16	8:48 AM	8:50 AM	Small dog barked continuously, woke my son up.
June 1/16	10:05 AM	11:46 AM	Both dogs barked sporadically, we were outside, hard to enjoy the yard.
June 1/16			We left the house all noon and returned at 6:30 pm.
June 1/16	7:02 pm	7:16 PM	Both dogs barking intermittently, we had friends over and couldn't stay outside because of noise.
June 2/16			Barking was very minimal this day.
June 3/16	11:18 AM	11:26 AM	Medium dog howled sporadically + barked, had to close windows.
June 3/16	12:55 PM	1:02 PM	Small dog came outside + both dogs barked continuously.
June 3/16	2:19 PM	3:45 PM	Both dogs barked sporadically, hard to enjoy the yard with the noise.

- Every notation must be 100% factual and 100% truthful.
- Upon completion of this log (after several days of records), return this fully completed packet to the City of Yorkton.

Complainant Name: Jane Doe

Complainant Signature: Jane Doe Date: June 4, 2016



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### Information (Your Information)

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_\_

### Complaint Form:

1. How long has the barking been a disturbance? (ex. 1 month, 1 year, etc.)
  
2. What prior steps or measures have you taken to correct the situation? (ex. Prior conversations with the dog owner, etc.)
  
3. What is the frequency of the disturbance? Can you see a pattern? (ex. Every day, most mornings at 5:45 am, most evenings, etc.)
  
4. What is the duration of the disturbance? (Number of hours each night, etc.)
  
5. What effect does this disturbance have on you? (ex. Disturbs your sleep, unable to spend time in yard, etc.)
  
6. Are you prepared to testify in Court?                      Yes                      No

Complainant Name: \_\_\_\_\_

Complainant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

