

CITY OF YORKTON

BYLAW NO. 4/2025

**A BYLAW OF THE CITY OF YORKTON IN THE
PROVINCE OF SASKATCHEWAN TO PROVIDE
SOLID WASTE MANAGEMENT (LANDFILL
OPERATIONS, GARBAGE, ORGANICS &
RECYCLING COLLECTION).**

Disclaimer:

This information has been provided solely for research convenience. Official bylaws are available at the Office of the City Clerk and must be consulted for purposes of interpretation and application of the law.

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SASKATCHEWAN**

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TO PROVIDE SOLID WASTE MANAGEMENT (LANDFILL OPERATIONS,
GARBAGE, ORGANICS & RECYCLING COLLECTION).**

WHEREAS, the City of Yorkton contracts a waste hauling company to collect and remove residential refuse, recyclables and organics.

AND WHEREAS, the Council of the City of Yorkton deems it appropriate to charge a fee for the service provided

NOW THEREFORE, the Council of the City of Yorkton in Council assembled hereby enacts as follows:

1. DEFINITIONS

In this bylaw:

- A) “Asbestos Waste”** is defined as waste containing asbestos in a concentration greater than 1% by weight.
- B) “Automated Collection”** means the mechanical collection of carts, receptacles, or bins.
- C) “Bylaw Enforcement Officer”** means a bylaw enforcement officer or Community Safety Officer of the City of Yorkton.
- D) “Carts”** means black garbage carts, blue recyclable carts and green organics carts.
- E) “City”** means the City of Yorkton.
- F) “City Manager”** means the City Manager or their designate.
- G) “Collection Area / Zone”** means the area within the City where solid waste collection service is provided to a designated property.
- H) “Collection Day”** means the day upon which the City provides solid waste collection to a designated property.
- I) “Collector”** means a person, company or organization employed by the City to collect and remove refuse (garbage), recyclables and organics.
- J) “Commercial Refuse”** refuse generated from any trade premises.
- K) “Director of Public Works”** the Director of Public Works is a City employee that is tasked to oversee the operation of the Sanitary Landfill, Solid Waste collection and management such as Refuse, Organics and Recycling.
- L) “Dwelling”** shall mean any building or place occupied or used as a place of living.

- M) **“Garbage”** see refuse definition.
- N) **“Household”** shall mean any person occupying any dwelling for habitation, or place of residence, but shall not include any person who is merely a boarder, roomer, or lodger therein or the occupant of any house.
- O) **“Household Waste”** shall mean general rubbish or accumulation of waste or discarded materials, or things of any kind of nature, originating from any dwelling.
- P) **“Household Hazardous Waste (HHW)” shall mean** any household waste that is restricted from entering the landfill. Hazardous wastes may be found in different physical states such as gaseous, liquids, or solids. Means the materials listed in Schedule “A”.
- Q) **“Household Hazardous Waste (HHW) Depot”** a depot in the city of Yorkton to collect HHW material.
- R) **“Industrial Refuse”** refuse generated from any industrial premises.
- S) **“Industrial, Commercial, and Institutional Property or ICI property”** any refuse generated from these facilities.
- T) **“Institutional Refuse”** refuse generated from any institutional premises.
- U) **“In-city”** any dwelling within the City of Yorkton’s boundary.
- V) **“Landfill Cell”** the space that is occupied daily by the compacted waste and the cover material.
- W) **“Landfill Contractor”** is the company hired by the City to manage the scale house and daily activities of the sanitary landfill.
- X) **“Landfill Site” or “Sanitary Landfill”** also known as a dump, garbage dump, dumping grounds, tipping area or rubbish grounds located at the S1/4 and SE1/4 13-26-4W2.
- Y) **“Lined Cell”** is the engineered landfill cell that is lined to protect the environment underneath the waste material placed within the lined cell.
- Z) **“Low Density Residential Dwelling (1 unit)” or “Single Family Dwelling”** shall mean a building which is intended to be occupied as a habitation or place of residence by one (1) residential dwelling unit. Each residential unit shall have (1) Refuse Collection (Black Cart), (1) Organics Collection (Green Cart) and (1) Recycling Collection (Blue Cart).
- AA) **“Low Density Residential Dwelling (2 unit - duplex)”** shall mean a building which is intended to be occupied as a habitation or place of residence by Two (2) residential dwelling units located physically side by side. Each residential unit shall have – (1) Refuse Collection (Black Cart), (1) Organics Collection (Green Cart) and (1) Recycling Collection (Blue Cart)
- BB) **“Low Density Residential Dwelling (2 unit – basement suite)”** shall mean a building which is intended to be occupied as a habitation or place of residence by Two (2)

residential dwelling units, one main floor unit and one basement unit. The mainfloor residential unit shall have – (1) Refuse Collection (Black Cart), (1) Organics Collection (Green Cart) and (1) Recycling Collection (Blue Cart). The one basement unit shall have (1) Refuse Collection (Black Cart), and (1) Recycling Collection (Blue Cart)

CC) “Low Density Residential Dwelling (3 - units)” shall mean a building which is intended to be occupied as a habitation or place of residence by three (3) residential dwelling units. Each residential unit shall have – (1) Refuse Collection (Black Cart), and (1) Recycling Collection (Blue Cart) and the mainfloor residential unit shall also have a green cart.

DD) “Low Density Residential Dwelling (4 units)” shall mean a building which is intended to be occupied as a habitation or place of residence by four (4) residential dwelling units. Each residential unit shall have – (1) Refuse Collection (Black Cart), and (1) Recycling Collection (Blue Cart)

EE) “High Density Residential Dwelling (5+ units)” shall mean a building which is intended to be occupied as a habitation or place of residence by more than four (4) residential dwelling units (5+). Each residential unit shall have made available by the building owner, a garbage and recycling bin, size to be determined by the owner and waste hauler.

FF) “Multi-Family Dwelling” shall mean a building in which is, or is intended to be occupied as a habitation or place of residence by two (2) or more families living independently of one another upon the same premises.

GG) “Needles / Sharps” are medical devices like needles, scalpels, and other tools that cut or go into the skin.

HH) “Organic Material” or “Organics” any compostable yard waste as defined in Schedule “A”

II) “Outside City” any dwelling outside the City of Yorkton’s boundary.

JJ) “Outside City Refuse” any material delivered to the landfill from outside the City’s boundary.

KK) “Recyclable Material” or “Recyclables” any recyclable material listed in Schedule “A”.

LL) “Receptacle” means, a cart, or bin that is used to contain, refuse, recyclables or organics that are provided for the collection of these materials.

MM) “Refuse” means any type of waste, garbage or rubbish materials set out for garbage service that does NOT include accepted recyclable material, organic material, or household hazardous waste as specified in Schedule “A”.

NN) “Residential User” also known as a resident of the City of Yorkton.

OO) “Scavenge” means to search through, pick over or remove objects or waste set out for collection for city waste service.

PP) “Single Family Dwelling” means a house occupied by not more than one (1) family; any detached building consisting of one dwelling unit that is occupied or intended to be occupied as the home or residence of one family.

QQ) “Solid Waste & Environmental Programs Manager” The Solid Waste & Environmental Programs Manager is a City Staff position that manages the City of Yorkton’s sanitary landfill and solid waste programs within the City and reports to the Director of Public Works.

RR) “Trade Premises” shall mean any Industrial, Commercial, or Institutional Business. Any building other than a dwelling or apartment house.

SS) “Trade Wastes” shall mean any accumulation of waste from the operation of any trade premises.

TT) “Waste” shall mean garbage, refuse, organics or recycling materials.

UU) “Waste Hauler - Collector” means the waste hauling company that is contracted to collect and haul the waste material to a depot or the City’s Landfill.

2. **ADMINISTRATION**

- a. The Director of Public Works is hereby designated as the official responsible for the control and supervision of the provisions of this Bylaw.
- b. The Solid Waste & Environmental Programs Manager and Bylaw Services will play a vital role in the implementation of this bylaw.

3. **SANITARY LANDFILL**

- a. The following is hereby designated as the Sanitary Landfill of the City of Yorkton: the SW ½ of Section 13, Township 26, Range 4, West of the Second Meridian.
- b. Sanitary Landfill Entrance fees can be found in the entrance and disposal fees to the sanitary landfill bylaw.
- c. The Sanitary Landfill grounds are enclosed by a fence with a suitable gate to provide ingress and egress to the grounds.
- d. Products that enter the sanitary landfill site are Residential, Commercial, Industrial, Construction, and Institutional waste from in-city and outside city sources.
- e. No person shall be permitted to enter the sanitary landfill except a person or persons operating a vehicle for the purpose of conveying refuse into the grounds, and such person or persons shall be permitted to remain on the Sanitary Landfill grounds only as long as reasonably may be required to unload the refuse contained in the vehicle.
- f. No person shall enter upon the Sanitary Landfill grounds for the purpose of removing any refuse therein or otherwise approved by the Director of Public Works.
- g. Under the approval of the Solid Waste & Environmental Programs Manager, the following may enter and exit the sanitary landfill:
 - i. Landfill Contractor that manages the day to day activities at the landfill

- ii. Waste hauling companies hauling materials to the landfill site.
 - iii. Consultant, contractor or company staff performing work for the City at the landfill.
 - iv. Contractors hired to haul compost, top soil, clay or other cover material to and from the landfill site.
 - v. Residents hauling materials for disposal to the landfill site.
 - vi. Individuals including students that are partaking in an educational tour of the landfill site.
- h. Subsection (e) herein shall not apply to employees of the City who may have occasion to go on to the Sanitary Landfill Grounds in the course of their employment with the City, nor to officials of the City or other persons who have occasion to go on to the Sanitary Landfill grounds for the purposes of business of the City.
 - i. Landfill hours of operation are listed in the Sanitary Landfill Entrance Fees Bylaw. The hours during which refuse may be deposited in the Sanitary Landfill grounds by any person or persons conveying refuse to the said Sanitary Landfill grounds shall be adhered to during those times.

4. **TERMINATION OR INTERRUPTION OF SERVICE**

- a. The landfill site may be closed when experiencing extreme weather conditions, such as a large snow or rain event or extreme wind conditions.
- b. Solid waste collection may have interruptions due to construction activities being performed by the City or when experiencing extreme weather conditions such as large rain or snow events.
- c. Collection could also be interrupted if the landfill site had to be unexpectedly closed.

5. **LANDFILL FEES**

- a. Refer to the entrance and disposal fees in the Sanitary Landfill Fees Bylaw for the current landfill fees.

6. **RECEPTACLES / BINS / CARTS**

- a. All garbage, recycling, and organic materials listed in schedule 'A' originating from such premises shall be deposited in such receptacles.
- b. The waste hauler/collector shall provide every residential unit with a roll-out cart or receptacle at all times for the use for the occupants thereof.
- c. No person shall set out a cart which contains waste that falls out or protrudes from it.
- d. Refuse shall be placed in all receptacles in such a manner that, when inverted into the collection truck, the contents of any receptacle will fall out.
- e. Any receptacle which cannot be picked up by the collection truck due to excessive weight or for bin placement reasons, will be the resident's responsibility to haul it to the landfill.
- f. Carts must remain on home owner/home occupant's property until 6 pm the day before collection and placed on the street at the curb adjoining their property no later than 7:00 am on collection day. They must be returned to their property by 10 pm the following day.
- g. No person shall place waste beside or on top of carts. If waste is placed outside of the cart, it will be considered littering and fines will be applied.
- h. Refusal of waste collection is applied if the cart is overfull, the waste is not placed in the cart or if waste contains restricted or prohibited materials. Any cart refused to be collected will be the resident's responsibility.
- i. Manual waste collection will apply to residential dwellings where automated waste collection cannot efficiently take place.

- j. Carts which are damaged under normal use will be repaired or replaced without charge to the resident. If carts are damaged from un-intended usage; residents will be responsible for any associated fees.
- k. All high-density residential complexes shall provide waste and recycling services for residents. Bin sizes may vary upon the discretion of the waste hauler.

7. **COMMERCIAL BUSINESS/INDUSTRY**

- a. All 'Trade Premises' shall make private arrangements for both solid waste collection/disposal and recycling services.
- b. Any trade premises sending recyclable material (exceeding 10% by weight or volume at the discretion of the Solid Waste & Environmental Programs Manager) to the sanitary landfill will be charged a recyclable material surcharge as per the entrance and disposal fees to the Sanitary Landfill Fees Bylaw.

8. **WASTE**

- a. All unwanted household and yard waste that does NOT include accepted recyclable material, organic material, or household hazardous waste as specified in Schedule "A" shall be placed in the provided garbage receptacle.

9. **ORGANICS**

- a. The city offers a mandatory seasonal curbside residential organics green cart collection program for all "Low Density Residential Dwelling (1 unit)" or "Single Family Dwelling", "Low Density Residential Dwelling (2 unit - duplex)", "Low Density Residential Dwelling (2 unit – basement suite)", and Low Density Residential Dwelling (3 units)"
- b. Residents are encouraged to participate in the program targeted at keeping these items out of the landfill.
- c. The accepted products listed in Schedule "A", other city documents and on the website.
- d. These items can also be dropped off at the landfill free of charge during regular landfill hours.
- e. Larger branches from shrubs and trees can be dropped off at the landfill where entrance fees apply. Branches that are the diameter size of a dime or less are accepted in the green cart.

10. **RECYCLING**

- a. The City offers a mandatory curbside residential recycling blue cart collection program for all residents.
- b. Residents are encouraged to participate in the program and recycle the products listed in Schedule "A", other city documents, on the website and the recycling app.
- c. Large community residential blue bins are also provided to residents for their use located throughout the city.

11. **HOUSEHOLD HAZARDOUS WASTE (HHW)**

- a. The City offers to its residents a HHW waste depot site.
- b. Hazardous wastes may be found in different physical states such as gaseous, liquids, or solids. A hazardous waste is a special type of waste because it cannot be disposed of by common means like other by-products of our everyday lives. Depending on the physical state of the waste, treatment and solidification processes might be required.

- c. Yorkton residents are encouraged to participate and can drop off any HHW material listed in schedule “A” at the depot during regular business hours.
- d. No person shall dispose of any Household Hazardous Wastes in their garbage receptacle or at the Landfill.

12. NEEDLES / SHARPS

- a. All needles / sharps should be properly disposed of at any needle/sharps bin.
- b. The removal of refuse from places placarded by the Medical Health Officer by reason of communicable diseases shall be performed under the direction and supervision of the Medical Health Officer.
- c. No person shall dispose of any needles / sharps in their garbage, recycling or organics receptacles, or in the large community cages or blue bins.

13. OFFENCES AND PENALTIES

- a. Waste collection will only apply to residential dwellings.
- b. No person or persons shall deposit any refuse in other resident’s receptacles or locations not intended for public disposal. This includes businesses refuse bins, apartment refuse bins, alleys, private roads or anywhere else that isn’t identified in this bylaw.
- c. No person or persons shall deposit any hazardous waste materials or waste not suitable for deposit by the landfill method.
- d. No person shall damage or deface any garbage, recycling or organics curbside collection receptacles.
- e. No person shall deposit or place any ashes, flaming or smoldering material in a receptacle.
- f. It is the resident’s responsibility to make sure that receptacles are closed after the disposal of waste.
- g. Garbage shall be drained of all liquids before it is placed in a waste receptacle. The residential waste collection system is not to be used for construction waste, automotive waste, appliances or other wastes other than private residential garbage and rubbish.
- h. All garbage must be contained in receptacles.
- i. No person shall interfere with or scatter any waste which has been put out for collection.
- j. Household waste must be placed in plastic garbage bags before going into receptacles.
- k. Restricted and prohibited waste should be separated from household waste and transported to applicable HHW or recycling centers.
- l. Restricted Waste: construction rubble over 1 kilogram, automobile parts over 1 kilogram, batteries (all sizes), major appliances, used or discarded oil including oil filters, petroleum contaminated solids, fuel storage and propane tanks.
- m. No person shall burn any waste within the confines of the city.
- n. While delivering waste to the landfill site, all material shall be covered and securely fastened.
- o. The owner or occupant of every premise shall maintain their receptacles in a fully closed state at all times.
- p. No person shall dispose of any hazardous waste in their garbage receptacles or at the sanitary landfill.
- q. All wastes being disposed of at the sanitary landfill shall be deposited in the designated areas.
- r. No person shall enter the sanitary landfill except to deposit waste, unless they are authorized.

- s. All asbestos delivered to the Landfill, shall follow the Landfill Asbestos Acceptance Policy. Disposal of Asbestos waste, including contaminated disposable clothing, must be double-bagged and placed in sealable containers labelled as “Asbestos.”
- t. It is unlawful for anyone to scavenge, pick over, scatter, search through, or burn any waste at the sanitary landfill.
- u. Any land or structure within the city cannot be used to dispose of garbage, refuse, industrial and domestic waste. Domestic waste includes but is not limited to refrigerators, stoves, furniture and paper.
- v. Any person who contravenes any provision of this bylaw is guilty of an offence and liable on Summary Conviction to a fine not less than one hundred dollars (\$100.00) and not exceeding: in the case of an individual, not more than \$10,000 and in the case of a corporation, not more than \$25,000.
- w. When a Bylaw Enforcement Officer has reason to believe that a person or corporation has contravened any provision of this Bylaw, that Officer may issue a Notice of Violation to the person or corporation.
- x. A Notice of Violation may indicate that the City will accept a voluntary payment at Yorkton City Hall in the amount listed on the Notice of Violation.
- y. Voluntary payment amounts shall be between \$100 and \$500 for any offence contravention. Voluntary payment amounts shall increase by \$100 for each subsequent offence in a twelve month period.
- z. If voluntary payment is not received within twenty days of the Notice of Violation issuance, a summons may be issued. If voluntary payment is received prior to the date listed on the summons, the person charged shall not be subject to further court action.
- aa. Fines will be administered at the discretion of the City’s bylaw services and Public Works department.

14. **PRIVATE CONTRACTORS RESPONSIBILITY**

- a. No person shall collect residential waste other than a collector employed by a contractor.
- b. No curbside or multi-unit residential collection shall be made on a Sunday unless an emergency or exceptional situation as deemed by the city must occur.

15. **REPEAL OF OTHER BYLAWS**

Bylaw No. 16/1981 is hereby repealed.

16. **EFFECTIVE DATE OF BYLAW**

This bylaw shall come into force and take effect on the 1st day of November, 2025.

MAYOR

CITY CLERK

Introduced and read a first time this 22nd day of September, A.D., 2025.

Read a second time this 22nd day of September, A.D., 2025.

Read a third time and adopted this 22nd day of September, A.D., 2025.

COPY

Schedule “A”

1) RECYCLABLE MATERIALS – Curbside Pickup Blue Carts/Community Blue Bins

The following items are recyclable materials for the purposes of this Bylaw:

*NOTE: all food and drink recyclable material must be rinsed clean prior to recycling

Paper Products:

- a) Newspaper, flyers, magazines, and catalogues
- b) Telephone books- excluding hardcover and paperback books
- c) Writing/home office paper correspondence – loose leaf, colored paper, printer paper, plain and window envelopes, shredded paper
- d) Corrugated cardboard boxes - shipping boxes, grocery/liquor store boxes, banker boxes, lightly soiled pizza boxes.
- e) Cardboard/boxboard- boxes for cereal, shoes, frozen entrees, toilet tissue cores, soda boxes etc.
- f) Moulded boxboard packaging - egg cartons, take out beverage trays, empty paper based garden boxes (no soil)
- g) Paper bags/multi-layer paper bags - excluding wax, parchment paper, foil, and plastic lined
- h) Gift bags/boxers- excluding bags with plastic, glitter and rope
- i) Non-durable paper food containers - brown or white paper trays (must be clean)
- j) Disposable compressed paper hangers

Containers:

- a) Paper cups for hot and cold beverage - must be rinsed with lid removed
- b) Gable top cartons, soup/broth cartons
- c) Frozen dessert boxes
- d) Paper plates/bowls - rinsed and clean
- e) Spiral wound cans and metal lids
- f) Steel cans and lids
- g) Metal storage containers
- h) Aluminum foil/aluminum foil disposables
- i) Plastic clamshells (cleaned)
- j) Plastic jars/bottles/jugs - excluding oil, vehicle lubricants, and antifreeze containers.
- k) Plastic trays and tops
- l) Plastic tubs - margarine, spreads, yogurt, cottage cheese, sour cream etc (must be clean)
- m) Plastic cold drink cups
- n) Plastic plant pots and saucers
- o) Microwave bowls and cups- for soups and entrees
- p) Non-durable plastic food containers
- q) Disposable clothes hangers
- r) Plastic gift boxes - excluding bags with plastic, glitter and rope
- s) Plastic tape dispensers and dental floss dispensers

2) ORGANIC/COMPOSTABLE YARD & GARDEN WASTE

The following items are material that would be considered compostable yard and garden waste for the purposes of this Bylaw:

- a) grass
- b) weeds;
- c) garden waste
- d) flowers and potting plant waste
- e) leaves

- f) pine or spruce cones
- g) branches no larger in diameter than a dime
- h) raspberry canes and hedge trimmings

3) HOUSEHOLD HAZARDOUS WASTE

The following types of materials are considered household hazardous waste for the purposes of this Bylaw:

- a) solid wastes from homes and residences that have properties that make them dangerous or capable of having a harmful effect on human health and the environment;
- b) corrosives including but not limited to domestic corrosive products in liquid, solid, and aerosol forms;
- c) flammable liquids including but not limited to gasoline, liquid and aerosol flammables;
- d) toxic wastes including but not limited to domestic toxic products in liquid and aerosol forms;
- e) pesticides including but not limited to domestic, nonagricultural pesticides in liquid, solid, and aerosol forms; and
- f) physically hazardous products including but not limited to non-refillable fuel cylinders with a label that displays both the flammable symbol and explosive symbol.